



WEST VILLAGE BRISBANE

KEY AUTHORITY TO COLLECT FORM

If you, as the owner on the contract, are unable to personally collect keys, you are able to nominate a representative to collect on your behalf.

Please ensure that your representative understands that a booking is required to collect keys and that they must bring photo ID with them.

No keys will be released without a signed authority form and confirmation of settlement.

Please complete this form and return to your Building Manager, the LivKey office, or email.

Resident Name:

Building Name: CTS:

Apartment Number: Owner Tenant

Contact Number:

Email Address:

Signature - Owner 1: Date:

Signature - Owner 2: Date:

NOMINATED REPRESENTATIVE

Full Name per ID:

Relationship to purchaser:

Contact Number:

Email address:

Signature: Date:

